

Public Document Pack



Date: 01/03/2016
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LICENSING SUB COMMITTEE

10 MARCH 2016

A meeting of the Licensing Sub Committee will be held at **10.00 am on Thursday, 10 March 2016** in the Pugin and Rossetti Rooms, Council Offices, Cecil Street, Margate, Kent.

Membership:

Councillors: Leys, Matterface and Rogers

A G E N D A

Item
No

Subject

1. **ELECTION OF CHAIRMAN**

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

'To receive any declarations of interest. Members are advised to consider the advice contained within the Declaration of Interest Form attached at the back of this Agenda. If a Member declares an interest, they should complete that form and hand it to the Officer clerking the meeting and then take the prescribed course of action.'

4. **APPLICATION FOR PREMISES LICENCE** (Pages 1 - 16)

5. **APPLICATION FOR TEMPORARY ACTIVITIES** (Pages 17 - 24)

Declaration of Interests Form

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APPLICATION FOR PREMISES LICENCE – THE WAVES 2 HENGIST ROAD MINNIS BAY BIRCHINGTON

To: **Licensing Sub-Committee – 10th March 2016 at 10 am**

Portfolio Area: **Regulatory Services**

By: **Regulatory Services Manager**

Classification: **Unrestricted**

Ward: **Birchington North**

Summary **To consider this application for a Premises licence in the light of objections which have been received.**

For decision

1.0 Introduction and Background

- 1.1 Application has been made by The Waves B & B Ltd for a premises licence which includes the supply of alcohol.
- 1.2 The Operating Schedule, showing the proposed licensable activities and hours are appended at Annex 1. The applicant has removed recorded music from the application. A map of the area showing the location of these premises is at Annex 2.

2.0 General Points

- 2.1 Applicants for a premises licence are required, as part of the licensing procedure, to display a public notice which provides information to the public regarding the manner in which objection may be made. Similarly public notice of the application should be published in a local newspaper circulating in the vicinity of the premises. These requirements appear to have been complied with. Three public objection letters have been received which are identical and a copy is appended at Annex 3.
- 2.2 The applicant is further required to give notice of the application to responsible authorities. The Police have agreed changes to hours and a number of conditions with the applicant which can be found at Annex 4. Environmental Protection have made no representations.
- 2.3 The Licensing Sub-Committee will be aware that it must carry out its functions under the 2003 Licensing Act to take steps which are appropriate for the promotion of the licensing objectives. The Licensing objectives are:- the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm. In carrying out its licensing functions, the Licensing Sub-Committee must also have regard to its statement of licensing policy and the Guidance issued under the Act.

2.4 The four licensing objectives are the matters the Licensing Sub-Committee must address when considering whether to grant or refuse the application. Each application should be considered on its merits. Reasons must be given for any decision made by the Sub-Committee.

2.5 Where a premises licence is granted mandatory conditions will apply under Sections 19 – 21 of the Act. These refer to films, irresponsible drinks promotions, provision of free tap water, an age verification policy, availability of small measures, the sale of alcohol below cost, and, designated premises supervisor.

2.6 The application should be determined within twenty working days beginning with the day after the end of the period during which representations may be made. Representations had to be made by the 27th February.

3.0 **Options**

3.1 Grant the application with conditions consistent with the Operating Schedule accompanying the application and the conditions mentioned at paragraphs 2.2 above.

3.2 Exclude from the scope of the licence any of the licensable activities to which the application relates.

3.3 Refuse the application.

3.4 Refuse to specify a person in the licence as the designated premises supervisor. The proposed designated premises supervisor is Steven Hayden.

3.5 Grant the application subject to different conditions in respect of different parts of the premises or different licensable activities.

4.0 **Corporate Implications**

4.1 **Financial**

4.1.1 None.

4.2 **Legal**

4.2.1 There is a right of appeal to a Magistrates' Court within 21 days of the date of the decision of the Licensing Sub-Committee with regard to the grant/refusal of a licence or any of the conditions attached to it.

4.2.2 The Licensing Sub-Committee must pay proper attention to the applicant's rights under the provisions of the Human Rights Act 1998, which gives further effect in the United Kingdom to the fundamental rights and freedoms contained in the European Convention on Human Rights. The Licensing Sub-Committee must have proper regard to the rights of the individual applicant when making decisions that affect them. However, it also has to have regard to the safety and protection of the public and therefore to ensure that the right balance is found and think hard about how it can cause the least possible harm to individuals, bearing in mind its duty to ensure the protection of the public.

4.3. **Corporate**

4.3.1 None.

4.4 Equity and Equalities

4.4.1 Not relevant.

5.0 Recommendation

5.1 The instructions of the Sub-Committee are requested.

| | |
|------------------|--|
| Contact Officer: | Philip Bensted, Regulatory Services Manager, ext 7630 |
| Reporting to: | Penny Button, Head of Neighbourhood Services, ext 7425 |

Annex List

| | |
|---------|------------------------------------|
| Annex 1 | Operating Schedule |
| Annex 2 | Map of the area |
| Annex 3 | Public objection letter |
| Annex 4 | Police agreed hours and conditions |
| | |
| | |

Background Papers

| Title | Where to Access Document |
|-------|--------------------------|
| None | N/A |

Corporate Consultation Undertaken

| | |
|---------|---|
| Legal | Colin Evans Assistant Litigation Solicitor ext 7457 |
| Finance | N/A |

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Agenda Item 4 Annex 1

Part 3 Operating Schedule

When do you want the premises licence to start?

DD MM YYYY
01 03 2016

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD MM YYYY
| | | | | | | |

Please give a general description of the premises (please read guidance note 1)

BED & BREAKFAST HOTEL
WITH BAR & RESTAURANT

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

NO

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

| Plays Standard days and timings (please read guidance note 6) | | | Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors | <input type="checkbox"/> |
|---|-------|--------|--|----------|--------------------------|
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 3) | | |
| | | | | | |
| Tue | | | | | |
| | | | | | |
| Wed | | | <u>State any seasonal variations for performing plays</u> (please read guidance note 4) | | |
| | | | | | |
| Thur | | | | | |
| | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | | |
| | | | | | |
| Sat | | | | | |
| | | | | | |
| Sun | | | | | |
| | | | | | |

J

| | | | | | |
|--|-------|--------|---|--|-------------------------------------|
| Supply of alcohol Standard days and timings (please read guidance note 6) | | | Will the supply of alcohol be for consumption – please tick (please read guidance note 7) | On the premises | <input type="checkbox"/> |
| | | | | Off the premises | <input type="checkbox"/> |
| Day | Start | Finish | FOR CONSUMPTION AT BEACH HUTS | Both | <input checked="" type="checkbox"/> |
| Mon | 10.00 | 23.00 | | State any seasonal variations for the supply of alcohol (please read guidance note 4) 24 th DECEMBER 10.00 - 24.30 31 st DECEMBER 10.00 - 24.30 | |
| Tue | 10.00 | 23.00 | | | |
| Wed | 10.00 | 23.00 | | | |
| Thur | 10.00 | 23.00 | | | |
| Fri | 10.00 | 23.00 | | | |
| Sat | 10.00 | 23.00 | | | |
| Sun | 10.00 | 23.00 | | | |
| | | | Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) | | |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

| | |
|--|---|
| Name | STEVEN HAYDEN |
| Address | 2 HENGIST RD MINNIS BAY BIRCHINGTON KENT |
| Postcode | CT79QP |
| Personal licence number (if known) | LN / 201100739 |
| Issuing licensing authority (if known) | TDC |

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

NONE

L

| Hours premises are open to the public Standard days and timings (please read guidance note 6) | | | State any seasonal variations (please read guidance note 4) |
|---|-------|--------|---|
| Day | Start | Finish | |
| Mon | 7.00 | 7.00 | HOTEL ONLY HOTEL BAR RESTAURANT |
| | 10.00 | 23.00 | |
| Tue | 7.00 | 7.00 | H B/R |
| | 10.00 | 23.00 | |
| Wed | 7.00 | 7.00 | H Not standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) |
| | 10.00 | 23.00 | |
| Thur | 7.00 | 7.00 | H B/R |
| | 10.00 | 23.00 | |
| Fri | 7.00 | 7.00 | H B/R |
| | 10.00 | 23.00 | |
| Sat | 7.00 | 7.00 | H B/R |
| | 10.00 | 23.00 | |
| Sun | 7.00 | 7.00 | H B/R. |
| | 10.00 | 23.00 | |

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

FULL STAFF TRAINING AND RECORDS KEPT
CLEAR CHALLENGE 25 SIGNAGE NO-ID-NO-SALE POLICY
RECORDED CCTV VISABLE
CLEAR SIGNAGE FOR OPENING TIMES / EXITS AND NOGO
AREA'S, NO TOLERANCE DRUGS POLICY WITH SIGNS.

b) The prevention of crime and disorder

FULL CCTV RECORDED AT ENTRANCE & EXITS
CLEAR SIGNS FOR OPENING HOURS.
ZERO DRUGS POLICY
NO SALES OF ALCOHOL TO DRUNK OR INTOXICATED PEOPLE
STAFF WILL BE FULLY TRAINED

c) Public safety

ALL PARTS OF THE PREMISES TO INCLUDE LIGHTING
DOOR HOOKS FIXTURES AND FITTINGS TO BE MAINTAINED
AND IN GOOD ORDER.
REGULAR INSPECTIONS OF THE SEATING AREA'S
TOILETS AND BAR AREA AND LOYS KEPT.
FULL STAFF TRAINING AND RECORDS KEPT.

d) The prevention of public nuisance

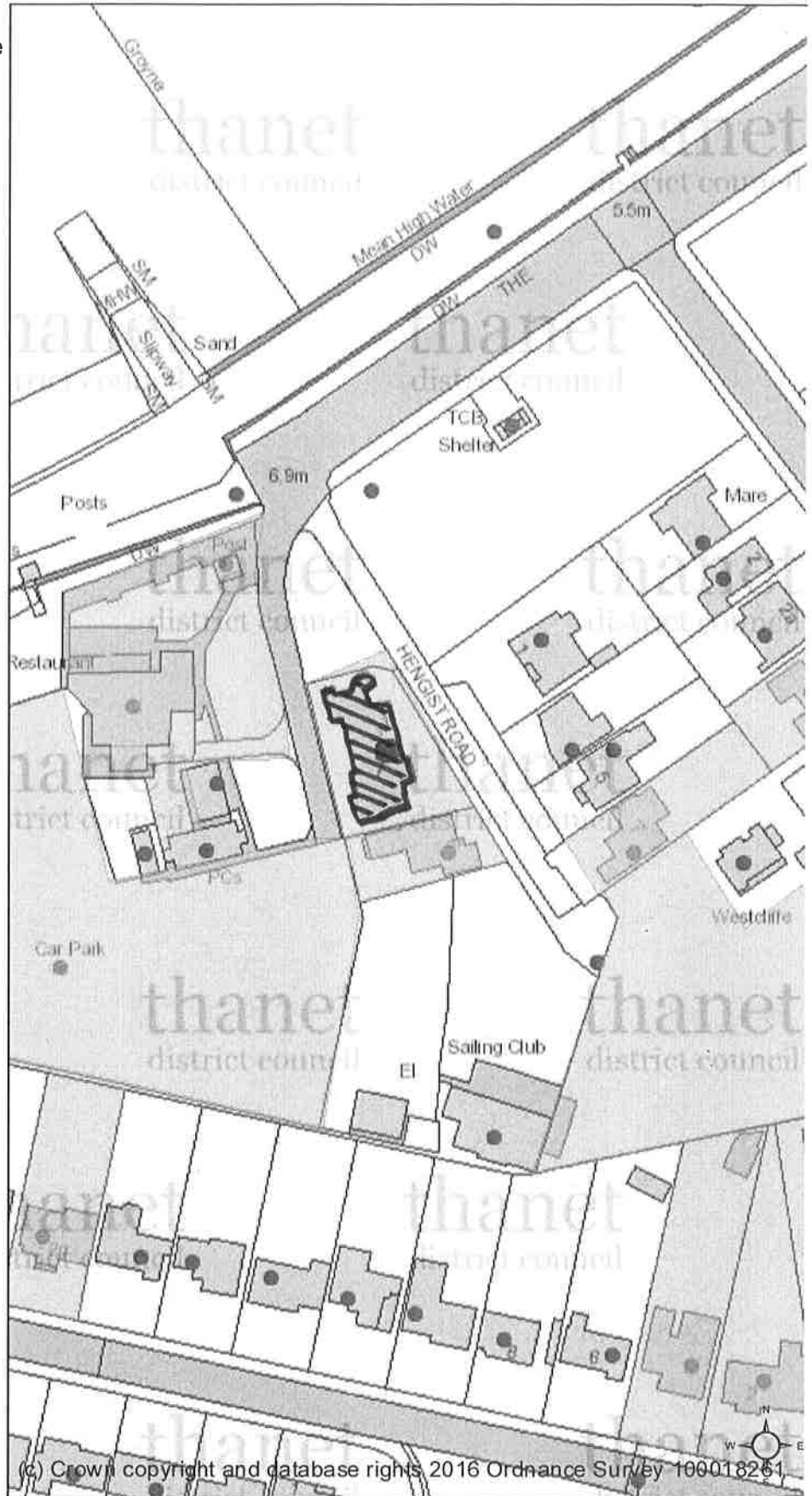
CLEAR SIGNS AT ALL EXITS REQUESTING THE PUBLIC
TO RESPECT THE NEIGHBOURS AND TO LEAVE PREMISES
QUIETLY. EMPTY RUBBISH DURING OPENING TIMES
BUT NOT BEFORE 10AM AND AFTER 8PM.
DELIVERY'S BETWEEN 9AM AND 5PM

e) The protection of children from harm

Agenda Item 4 Annex 2

Title:

- Planning Applications from 2005 to date
- Address
- ▣ Tree Preservation Orders
- ▤ Conservation Areas HE47
- Listed Building lines
- Listed Buildings
- ▣ Thanet Parishes
- ▣ Thanet Wards
- Contaminated Land
- ▣ Ward Name



Map Notes:

Author:
Date: 16/02/2016
Scale: 1:1,250

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Agenda Item 4

Annex 3

Mr Philip Bensted
Regulatory Services Manager
Thanet District Council
PO Box 9
Cecil Street
Margate
CT9 1XZ



31 January 2016

Dear Mr Bensted

| | | | | |
|-------------------|-------------------------------------|----------------------|---|------------------|
| The Waves B&B Ltd | 2 Hengist Road, Birchington CT7 9QP | New premises licence | Supply of alcohol and regulated entertainment | 15 February 2016 |
|-------------------|-------------------------------------|----------------------|---|------------------|

We wish to make a representation against the granting of the above license and object to it for the following reasons:

Crime and disorder: It is proposed that alcohol will be taken off the premises i.e. to the beach/beach huts this is likely to lead to crime, disorder and anti-social behaviour on a family beach.

Public safety: It is proposed that alcohol will be sold to the passing public from what is the rear of the property at present, meaning patrons will enter and exit on foot directly from the Minnis Bay car park access road with no footpath provided.

Prevention of public nuisance: Supply of alcohol & regulated entertainment is not suitable for this small residential road consisting of six family homes, of which one, The Waves B&B rents out three bedrooms. Nuisance and disturbance will affect the entire road if a license is granted.

There is insufficient degree of separation between the application site and the neighbouring property. This property has two bedrooms, a lounge & a dining room with windows adjacent to the application site. Noise, light, odour, litter and anti-social behaviour will all cause a nuisance to us, as owners of this property. Because of the proximity, granting of a license for supply of alcohol and regulated entertainment will have a detrimental impact on the amenities enjoyed in our family home and garden. This would also contravene a covenant on the applicant's property.

The front of the application site would be used for patrons parking, deliveries & refuse collections. This is a single lane private cul-de-sac and the application site is at the exit/entry end of the road. Access to all other properties will be regularly compromised.

Yours sincerely

///

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Philip Bensted

From: Darren Dennett PC 46012646
Sent: 13 February 2016 21:07
To: Philip Bensted
Cc: Paul Diment 46054700
Subject: FW: The Waves B&B

Philip,

Please see the below details. This is the agreed terms

- 1) No off sales after 21:00 hours (reason the beach huts can only be used during day light hours)
- 2) All off sales are to be in cans / plastic bottles (this stops glass bottles from these premises being used on the beach) No other containers to be used. Wine can be purchased in cartons now (like fruit juices) or plastic bottles.
- 3) Alcohol to 2300 hours and to close at 2330 hours.

If these are in place then the police do not object to this application.

Regards

Darren

PC 12646 DENNETT
Licensing Enforcement Officer
CSU – Thanet

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**APPLICATION FOR TEMPORARY ACTIVITIES: TEMPORARY EVENT NOTICE
APPLICATION BY : Kelly Abbott**

To: **Licensing Sub-Committee – 10th March 2016 at 10.45 a.m**

Portfolio Area: **Regulatory Services**

By: **Regulatory Services Manager**

Classification: **Unrestricted**

Ward: **Margate Central**

Summary **To consider this application for temporary activities in the light
of objections made by Environmental Protection.**

For decision

1.0 **Introduction and Background**

1.1 A temporary event notice has been received from Kelly Abbott for 16 Fort Road, Margate. The event is described as an ‘office opening’ with the following licensable activities, the sale by retail of alcohol. It is intended that it will take place on the 19th March between 6 p.m and midnight. The maximum number of people to be present will be 125. The applicant is not the holder of a personal licence.

1.2 Part 5 of the 2003 Licensing Act provides a system of permitted temporary activities, under which licensable activities can be carried out on a temporary basis (for a period not exceeding 7 days) without the need for a premises licence or a club premises certificate. A copy of the notice is appended at Annex 1.

2.0 **General Points**

2.1 The Act provides for periods of notice and the number of events that may be held. Notice must be given to the Licensing Authority, Police and Environmental Protection ten working days before the beginning of the event period. The Police and Environmental Protection then have three working days to lodge objections with the Licensing Authority and Applicant. A copy of the Environmental Protection objection is appended at Annex 2. The Police have not made any representations.

2.2 Objections must relate to the undermining of the licensing objectives, the prevention of crime and disorder, public safety, the prevention of public nuisance, the protection of children from harm.

3.0 **Options**

3.1 Grant the application.

3.2 Refuse the application.

4.0 **Corporate Implications**

4.1 **Financial**

None.

4.2 **Legal**

4.2.1 There is a right of appeal to a Magistrates' Court within 21 days of the date of the decision of the Licensing Sub-Committee with regard to the grant/refusal of a licence or any of the conditions attached to it.

4.2.2 The Licensing Sub-Committee must pay proper attention to the applicant's rights under the provisions of the Human Rights Act 1998, which gives further effect in the United Kingdom to the fundamental rights and freedoms contained in the European Convention on Human Rights. The Licensing Sub-Committee must have proper regard to the rights of the individual applicant when making decisions that affect them. However, it also has to have regard to the safety and protection of the public and therefore to ensure that the right balance is found and think hard about how it can cause the least possible harm to individuals, bearing in mind its duty to ensure the protection of the public.

4.3. **Corporate**

4.3.1 None.

4.4 **Equity and Equalities**

4.4.1 Not relevant.

5.0 **Recommendation**

5.1 The instructions of the Sub-Committee are requested.

| | |
|------------------|--|
| Contact Officer: | Philip Bensted Regulatory Services Manager, ext 7630 |
| Reporting to: | Penny Button, Head of Neighbourhood Services, ext 7425 |

Annex List

| | |
|---------|-------------------------|
| Annex 1 | Temporary event notice |
| Annex 2 | Environmental objection |
| | |
| | |
| | |

Background Papers

| Title | Where to Access Document |
|-------|--------------------------|
| None | N/A |

Corporate Consultation Undertaken

| | |
|---------|---|
| Legal | Colin Evans Assistant Litigation Solicitor ext 7457 |
| Finance | N/A |

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Agenda Item 5 Annex 1

| | |
|--|-----------|
| Post town | Post code |
| 9. Alternative contact details (if applicable) | |
| Telephone numbers: Daytime: | |
| Evening (optional) | |
| Mobile (optional) | |
| Fax number (optional) | |
| E-Mail Address (if available) | |

| | |
|--|--|
| 2. The premises | |
| Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2) | |
| 16 Fort Rd Margate Kent CT9 1HF | |
| Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below. | |
| Premises licence number | |
| Club premises certificate number | |
| If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3) | |
| | |
| Please describe the nature of the premises below. (Please read note 4) | |
| Display yard | |
| Please describe the nature of the event below. (Please read note 5) | |
| Office opening | |

| 3. The licensable activities | |
|---|--|
| Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to the licensable activities you intend to carry on). (Please read note 6) | |
| The sale by retail of alcohol | <input checked="" type="checkbox"/> |
| The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club | <input type="checkbox"/> |
| The provision of regulated entertainment | <input type="checkbox"/> |
| The provision of late night refreshment | <input type="checkbox"/> |
| Are you giving a late temporary event notice? (Please read note 7) | <input type="checkbox"/> |
| Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8) | |
| Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9) | |
| 19 March 2016 18.00 - 24.00 | |
| Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10) | |
| 125 | |
| If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 11) | On the premises only <input checked="" type="checkbox"/> |
| | Off the premises only <input type="checkbox"/> |
| | Both <input type="checkbox"/> |

| 4. Personal licence holders (Please read note 12) | | |
|--|---------------------------------|---|
| Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| If "Yes" please provide the details of your personal licence below. | | |
| Issuing licensing authority | | |
| Licence number | | |
| Date of issue | | |
| Date of expiry | | |
| Any further relevant details | | |

From: Christopher Brown
Sent: 24 February 2016 10:53
To: 'Kelly Abbott'
Cc: TDC Licensing; darren.dennett
Subject: RE: FW: Re : TENs application for 19/3/16 - 16 Fort Road Margate

Ms Abbott,

Thank you for your e-mail. Your comments are noted.

I would have concerns over patron noise until midnight and would welcome a reduction in times to reduce the effect on surrounding premises. I note that you state you have invited neighbours but this is not necessarily a major consideration in the process.

I note your comments on music. You have not applied for regulated entertainment on your TEN. By having anything other than background music (music that would not interrupt normal conversation at say 1 metre) then you would have to include this in the TENs process. I would have concerns over any amplified music in the open air especially after 11pm.

I would welcome further justification and controls from you as based on the information given to date I would have to object to the application based on the prevention of public nuisance.

Regards,

Christopher Brown
Environmental Protection Officer
Thanet District Council
www.thanet.gov.uk
Direct Dial: 01843

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THANET DISTRICT COUNCIL DECLARATION OF INTEREST FORM

Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
 - exercises functions of a public nature; or
 - is directed to charitable purposes; or
 - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992

If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the

matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must**:-

1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
3. Not seek to improperly influence the decision.

Gifts, Benefits and Hospitality

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £100 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

What if I am unsure?

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Democratic Services and Scrutiny Manager well in advance of the meeting.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS, SIGNIFICANT INTERESTS AND GIFTS, BENEFITS AND HOSPITALITY

MEETING.....

DATE..... AGENDA ITEM

DISCRETIONARY PECUNIARY INTEREST

SIGNIFICANT INTEREST

GIFTS, BENEFITS AND HOSPITALITY

THE NATURE OF THE INTEREST, GIFT, BENEFITS OR HOSPITALITY:

.....
.....
.....

NAME (PRINT):

SIGNATURE:

Please detach and hand this form to the Democratic Services Officer when you are asked to declare any interests.